

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 1997 - JUNE 30, 1998**

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Superior Court

Division/Unit: _____

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEER (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol. <u>81</u>	Hours <u>12,287.5</u>	x	\$ <u>13.74</u>	=	\$ <u>168,830.25</u>
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Types of work performed by GENERAL VOLUNTEERS in this category: Courthouse

Children's Waiting Program, Informations Desks, Jury Lounges, and Business Offices

- b. INSTITUTIONAL VOLUNTEER (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol. <u>2</u>	Hours <u>940.5</u>	x	\$ <u>13.74</u>	=	\$ <u>12,922.47</u>
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category: _____

GAIN volunteers performed general clerical tasks.

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity. These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

<u>Position</u>	<u>Hours</u>	x	<u>VCL</u>	=	<u>Dollar Benefit</u>
<u>FLFP Attorney</u>	<u>612.5</u>	x	<u>\$100.00</u>	=	<u>\$ 61,250.00</u>
<u>FLFP Volunteers</u>	<u>37.5</u>	x	<u>\$20.00</u>	=	<u>\$ 750.00</u>
<u>Judicial Clerk/Interns</u>	<u>3,328</u>	x	<u>\$19.06</u>	=	<u>\$ 63,431.68</u>
_____	_____	x	_____	=	<u>\$ _____</u>
_____	_____	x	_____	=	<u>\$ _____</u>

No. Vol. <u>134</u>	Total Hours <u>3,978</u>	Total Value <u>\$ 125,431.68</u>
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Types of work performed by SPECIALIZED VOLUNTEERS in this category: Assist in various courtrooms with legal research. Family Law Facilitator Program.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a:	<u>81</u>	<u>12,287.5</u>	<u>\$ 168,830.25</u>
2b:	<u>2</u>	<u>940.5</u>	<u>\$ 12,922.47</u>
2c:	<u>134</u>	<u>3,978</u>	<u>\$ 125,431.68</u>

TOTALS:	<u>217</u>	<u>17,206</u>	<u>\$ 307,184.40</u>
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>
<u>\$3,000</u>	<u>\$ 3,000</u>
<u>Toys, books, games</u>	
<u>video tapes</u>	<u>\$ 2,000</u>
<u></u>	<u>\$</u>

<u>Item Donated</u>	<u>Value</u>
<u></u>	<u>\$</u>
<u></u>	<u>\$</u>
<u></u>	<u>\$</u>

TOTAL VALUE \$ <u>5,000</u>

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of Direct Supervision of Volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 1820 x Rate 19.30 = \$ 35,126.00

- b. Cost of Program Coordination (total hours of program coordination times hourly rate of coordinator(s). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours Same as above x Rate _____ =

\$ _____

- c. Other program costs (volunteer Training materials/supplies, recognition costs, etc.):

_____ Item _____

_____ Cost _____

Recognition Event and awards

\$ 2,000

TOTAL OF OTHER PROGRAM COSTS =

\$ 2,000

- d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

\$ 37,126.00

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 307,184.40

b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 5,000.00

ADD a + b \$ 312,184.40

c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) (\$ 37,126.00)

TOTAL PROGRAM BENEFIT \$ 275,058.40

6. **RECRUITING:**

Please describe your recruiting programs: Public Services Announcements, United Way Volunteer Center, Community Colleges and Universities, GAIN Program, and community support.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

The Courthouse Children's Waiting Room Program was the recipient of a Eagle Scout Project. Over 200 books and video tapes were collect for the program.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 1998-99:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

To recruit, place, and train 30 volunteers to staff the six children's waiting rooms located throughout the county.

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Julie Myres

Phone Number: 531-3489 Mail Stop C-44 E-Mail Jmyressp@co.San-Diego-CA.US.

Volunteer Coordinator: Same as above

Phone Number: _____ Mail Stop _____ E-Mail _____

10. **DEPARTMENT CERTIFICATION:**


DEPARTMENT HEAD SIGNATURE

5/11/99
DATE